

CALEDONIAN

TRAINING ACADEMY LTD

MANAGING TRANSPORT COMPLIANCE



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SUMMARY: In general, health and safety laws apply to all businesses, no matter how small. As an employer, or a self-employed person, you are responsible for health and safety in your business. You need to take the right precautions to reduce the risks of workplace dangers and provide a safe working environment.

COURSE OUTLINE

How to manage Health & Safety

Managing health and safety is an integral part of managing your business. You need to do a risk assessment to find out about the risks in your workplace, put sensible measures in place to control them, and make sure they stay controlled.

What you need to consider when managing health and safety and assessing the risks in your workplace. We use the Plan Do Check Act (PDCA) approach which when used ensures a continuous loop of planning doing and checking across all your HSE requirements.

A brief summary of PDCA :-

Plan: Describe how you manage health and safety in your business (your legally required policy) and plan to make it happen in practice.

Do: Prioritise and control your risks – consult your employees and provide training and information.

Check: Measure how you are doing.

Act: Learn from your experience.

Controlling the risks

As part of managing the health and safety of your business, you must control the risks in your workplace. To do this you need to think about what might cause harm to people and decide whether you are taking reasonable steps to prevent that harm.

Risk assessment is something you are required by law to carry out. **If you have fewer than five employees you don't have to write anything down.**

Awarding Body: CTA Certificate.

Course Duration: 10 Candidate per trainer over 1 day.

Costings: Training course costs per candidate £65.00+Vat.